

# Welcome to the National Science Week Queensland Seed Grants application for 2022

Year of the Glass.

**Applications close at 3pm AEST, 28 March. Please note that you can exit and return to complete this application on the same device ONLY.**

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*In this section, we need your personal and organisation contact details.*

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Q1. Please fill in your personal details below.

First name*	
Surname*	
Address*	
Contact number*	
Email address *	
Position / title	
Organisation*	

Q2. Select your organisation type.

- Community Group
- Business
- Government
- Educational Institution \*\*events held solely for school communities are not eligible.
- Other (please specify)

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*In this section, we would like to know where and when your event will be held.*

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Q3. Enter the date of your event. (dd/mm/yyyy).

Q4. Please provide details about the timing of your event. For example, the opening and closing times, duration of the event, etc.

Q5. Select your event type.

- Online
- In-person
- Hybrid

Q6. How many participants do you expect to attend your event?

Q7. Please provide details of your event location and/or the online platform being used.

Q8a. Outline what COVID-19 considerations and contingency plans you will have in place for your event.

Q8b. If applicable, outline what environmentally friendly plan you will have in place for your event.

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*In this section, we would like to learn more about your event and understand the motivation behind it.*

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Q9. Please tell us in 100 words or less about your event. Your pitch should include information on who the audience is you want to reach and why, and what the event will achieve.

Q10. Please outline the key details about your event. When addressing this question, please use the headings listed below. 500 words or less.

- **Aims and Outcomes:** explain the key aim(s) of the event and why they matter → what are the proposed outcomes?
- **Event Details:** describe the details of event, including audience, participants, key dates etc.
- **Benefits:** describe how this event will increase community awareness, understanding and engagement with science, technology, engineering and mathematics (STEM) based activities during National Science Week in Queensland.

Q11. Please identify the long-term outcomes you expect to achieve through your event. 300 words or less.

Q12. Please tell us how you will measure the success of your event. 300 words or less.

Q13. If you have hosted previous community science activities, or are currently hosting some, tell us about it. (300 words or less).

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*In this section, we would like to learn about how you plan to communicate and promote participation in your event.*

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Q14. Please select the criteria your event meets. Select all that apply.

*Please note, National Science Week events and activities must meet at least two of the following criteria.*

- Inspire young people to pursue an interest or aptitude in STEM
- Extend networks and partnership opportunities
- Encourage community participation and feedback
- Encourage diversity and inclusion in programming
- Share Australian science achievements and knowledge

Q15. Please select your event's target audience. Select all that apply.

- All Queenslanders
- Students
- Families
- Business and industry
- Local community
- Seniors
- Other

Q16. Tell us how you will you promote your event and ensure participation. 300 words or less.

Q17. Please provide details about what social media platforms you have access to for your event. Please provide links.

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*In this section we need to know how you will use the grant funds, and whether your event will also receive support or contributions from other sources.*

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Q18. Enter the total amount you are requesting from the National Science Week Coordinating Committee. Please note that the maximum request is \$5000.

Q19. Using this [budget template](#) upload a detailed budget with a description of all expected costs. Include all co-contributions, as well as volunteer staff hours.

Q20. CSIRO is bound by the provisions of the Privacy Act 1988 (Privacy Act), including the Australian Privacy Principles (APPs). The APPs govern the way the CSIRO handles personal information. This includes how we collect, store, use, disclose, quality assure and secure personal information.

CSIRO has collected your personal information, including your name, personal contact details and company details, for the purposes of administering and facilitating the National Science Week's Seeds Grant process. In the event that CSIRO transfers your information to a third party, it will be for the purposes outlined above.

By clicking 'next' you agree to the [National Science Week Guidelines](#) and CSIRO's collection, use, and disclosure of your personal information in the ways described above and in our privacy policy. Please remember all of your personal information will be treated confidentially and all data stored securely in Australia.

- I have read and understood the information provided, and confirm that this application is true and correct to the best of my knowledge
- I confirm that I have read and agree to the National Science Week Grants Guidelines

Q21. Are you willing for online content from hosting your event to be captured, published and promoted at a later date on National Science Week and Inspiring Australia Queensland channels?

- No
- Yes

Q22. Would you like to sign up to the Inspiring Australia Queensland newsletter?

- No
- Yes